

CHAPLAIN INITIAL APPLICATION PACKET FORM 102

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Dear Applicant:

Thank you for your interest in serving as a chaplain. This application packet consists of 5 pages.

Application process:

1. Get the approval of your branch church/society governing board on page 4 of this form
2. Complete pages 2 and 3 of this form
3. Have an orientation with your Local Committee. Give the entire application to the Local Committee secretary or chair
4. Accompany a chaplain to an institution and/or attend an institution's orientation if possible or required
5. Make sure that your application interview is on your Local Committee's agenda
6. Attend your Local Committee interview
7. Sign the Chaplain Statement at bottom of page 5
8. Have the State Committee Liaison sign and date the application
9. The Local Committee forwards the application to the State Committee Executive Secretary

IMPORTANT

Your application cannot be approved by the State Committee if there are blanks in the application or signatures are missing!

Checklist:

- ☐ Branch church/society nomination on page 4 completed
- ☐ Pages 2 and 3 completed by applicant
- ☐ Pages 4 and 5 completed by Local Committee
- ☐ Statement of Chaplain/Applicant on page 5 is signed and dated on the day of the interview by applicant
- ☐ Local Committee chair signature
- ☐ Liaison signature

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Please type or print:

Name: _____

Address: _____

Zip Code: _____ Date _____

Phone: _____ E-mail _____

Occupation: _____

Name of Local Committee: _____

How long have you been a student of Christian Science? _____

Date you were admitted to membership in The Mother Church _____

Branch church membership _____ Date admitted: _____

Do you regularly attend both Sunday services and Wednesday meetings? _____

Please list the scope of your branch church activities: _____

Name of Primary Class teacher _____ **Note:**

Applicant must be the student of a loyal teacher to qualify to be a chaplain.

Are you listed as a practitioner in *The Christian Science Journal*? _____ What experiences have you had, such as healing work for yourself or others, requests for treatment, previous institutional work, etc., that have prepared you for this position? _____

Do you understand that this work must not conflict with active support of your branch church? _____

Would this work interfere with your regular occupation? _____ As the Christian Science movement may be judged by your representation in institutional work what qualities do you feel are important to express? _____

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Name of Applicant _____

What would your attitude be towards resident chaplains and state officials who hold differing religious opinions with whom you may come in contact? _____

- | | | |
|-----|----|---|
| Yes | No | 1. Do you understand that work in institutions is regulated by law and by the rules of the government agencies, that religious workers in an institution are under the authority of the officials of the institution, and that you would be expected to comply? |
| Yes | No | 2. Have you read "Our Institutional Procedures" as found on lightinprison.org ? |
| Yes | No | 3. If appointed, will you abide by the "Procedures" guidelines? |
| Yes | No | 4. Do you understand and accept the supporting, supervisory and training roles of the Local Committee and State Committee in regards to the chaplaincy? |
| Yes | No | 5. Do you understand that the appointment is for five years at which time you will need to re-apply. (Your Local Committee may require re-appointment interviews sooner than five years.) |
| Yes | No | 6. One of the qualifications for re-appointment is that the Chaplain attend annually a workshop provided by the State Committee, when one is offered. Will you agree to this? |
| Yes | No | 7. Do you support The Mother Church? |
| Yes | No | 8. Do you agree to abide by <i>The Manual of The Mother Church</i> by Mary Baker Eddy?. |
| Yes | No | 9. Do you support The Christian Science Board of Directors? |
| Yes | No | 10. If you have ever been convicted of a crime other than a minor violation, do you understand that it may be necessary to obtain a special waiver and approval under the rules governing work in California State correctional institutions? |

If you wish, please give a brief statement of any additional information which you feel would be helpful in considering your application. Please feel free to attach another page.

Signature of applicant _____ Date _____

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Name of Applicant _____ **To Be**

Completed By the Governing Board of Applicant's Branch Church/Society:

The governing Board of _____

hereby nominates (applicant) _____ to be
 appointed as a Chaplain, and confirms that he/she is a member in good standing.

Signature _____ Date _____

Print name _____ Position _____

Completed By the Local Committee:

Interview date _____ Date Local Committee orientation completed _____

- | | | |
|-----|----|---|
| Yes | No | 1. Does the applicant agree to attend a workshop, if offered, in the next year? |
| Yes | No | 2. Does the applicant know how to give an effective Christian Science treatment? |
| Yes | No | 3. Is he/she able to express this understanding with clarity as well as compassion, in order to explain Christian Science to a newcomer? |
| Yes | No | 4. Does he/she understand the importance of cooperating with the institutional authorities and maintaining harmony in this work? |
| Yes | No | 5. Has the applicant read "Our Institutional Procedures" as found on lightinprison.org ? |
| Yes | No | 6. Will he/she abide by "Our Institutional Procedures" as found on lightinprison.org and other directions given by the State Committee? |
| Yes | No | 7. Does the Local Committee feel that the applicant will appropriately represent Christian Science in the institutions? |
| Yes | No | 8. Has applicant served as a Chaplain's Assistant? |
| Yes | No | 9. Has applicant accompanied a chaplain during their work in the institution or attended an institution orientation, or will this be accomplished before the applicant enters the institution on their own? |

CHAPLAIN INITIAL APPLICATIONFORM 102 (continued)

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Name of Applicant _____ **Interview**
date _____

Local Committee's evaluation of the applicant, and comments:

Comments and recommendation by State Committee liaison attending Local Committee interview:

STATEMENT OF **CHAPLAIN APPLICANT:** To the best of my knowledge, without any reservations, there is nothing in my activities of any nature that will bring into disrepute, or adversely affect the Cause of Christian Science. I understand and will abide by State and Local Committee instructions, as well as the rules of any institution to which I am assigned.

Signed: _____ Date _____

_____ Local Committee, (circle one) **approves** **does not approve** (applicant name) _____ for appointment as a chaplain.

Chair signature _____ **Date** _____

Liaison signature _____ **Date** _____

PLEASE FORWARD TO:

Christian Science Committee on Institutional Work in California
PO Box 696, Morgan Hill, CA 95038 cs.state.co@gmail.com