

CHAPLAIN'S ASSISTANT INITIAL APPLICATION PACKET FORM 104

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Dear Applicant:

Thank you for your interest in serving as a Chaplain's Assistant. This application packet consists of 3 pages.

Application process:

1. Get the approval of your branch church/society governing board on page 3 of this form
2. Complete page 2 of this form
3. Make sure that your application interview is on your Local Committee's agenda
4. Attend your Local Committee interview. Take the entire application with you
5. The Local Committee retains your application and either approves or does not approve your appointment. The State Committee is not involved in Chaplain's Assistant appointments 6. If approved, the Local Committee notifies the State Committee for their records

IMPORTANT

Your application cannot be approved by the Local Committee if there are blanks in the application or signatures are missing!

Checklist:

- ☐ Branch church/society nomination on page 3 completed
- ☐ Page 2 completed
- ☐ Page 3 completed by Local Committee
- ☐ Local Committee chair signature

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Please type or print:

Name: _____

Address: _____

Zip Code: _____ Date _____

Phone: _____ E-mail _____

Occupation: _____

Name of Local Committee: _____

How long have you been a student of Christian Science? _____

Date you were admitted to membership in The Mother Church _____

Branch church membership _____ Date admitted: _____

Do you regularly attend both Sunday services and Wednesday meetings? _____

Why are you interested in this work? : _____

Yes No 1. Are you comfortable with the Institution in which you serve conducting a background check if this is their policy?

Yes No 2. If you have ever been convicted of a crime other than a minor violation, do you understand that it may be necessary to obtain a special waiver and approval under the rules governing work in California State correctional institutions?

Yes No 3. Do you have any previous experience as a Chaplain's Assistant or Chaplain? If so, please describe:

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Name of Applicant _____

To Be Completed By the Governing Board of Applicant's Branch Church/Society:

The governing Board of _____

hereby nominates (applicant) _____ to
be appointed as a Chaplain's Assistant, and confirms that he/she is a member in good standing.

Signature _____ Date _____

Print name _____ Position _____

To Be Completed By the Local Committee:

Interview date _____

- Yes No 1. Does the applicant understand the importance of cooperating with the institutional authorities and maintaining harmony in this work?
- Yes No 2. Has the applicant read “Our Institutional Procedures” as found on lightinprison.org?
- Yes No 3. Will the applicant abide by “Our Institutional Procedures” as found on lightinprison.org and other directions given by the Chaplains they may be assisting, Local Committee, and State Committee?
- Yes No 4. Does the committee feel that the applicant will appropriately represent Christian Science in the institutions?

_____ Local Committee (circle one) **approves** **does not approve**

(applicant name) _____ for appointment as a Chaplain’s Assistant.

Chair signature _____ Date _____

Liaison signature _____ Date _____

IF APPROVED, PLEASE NOTIFY:

Christian Science Committee on Institutional Work in California
PO Box 696, Morgan Hill, CA 95038 cs.state.co@gmail.com